

SATURDAY NIGHT FEVER

PRELIMINARY TECHNICAL ADDENDUM SUBJECT TO CHANGE

OCTOBER 2014

**PLEASE NOTE THERE ARE ALTERNATE SCENIC
VERSIONS THAT CAN BE USED
TO MEET THE SPECIFIC NEEDS
(OR LIMITATIONS) OF YOUR VENUE.**

**SATURDAY NIGHT FEVER
C/O NIKO COMPANIES
234 WEST 44th STREET, SUITE 900
NEW YORK, NY 10036
212-382-3410 phone
212-382-3548 fax**

ESTIMATED LOCAL CREW REQUIREMENTS

The following is an estimate of the number of local stagehands needed and approximate call duration. Actual numbers of personnel may vary depending on local circumstances. The estimates below are based on optimum loading and stage/backstage conditions. The show's Technical Director will make a final determination of personnel and call times.

LOAD-IN

One Runner available for the day at load in and must have access to vehicle.

4 - Truck Loaders (when required)

3 - Riggers (2 - Up, 1 - Down)

6 - Electricians

1 - Fly Man

1 - Weight Loader

8 - Carpenters

2 - Carpenter/Props

2 - Audio

2 - Wardrobe

WARDROBE DAILY WORK

Load-in Days: 2 - Wardrobe for 4 hours

Additional Show Days: 1 - Wardrobe 2 hours before crew call

LOAD-OUT

Same as above

SHOW CREW

2- Fly Man

4 – Deck Carp/Props

2 - Electricians (1 – Deck Elec, 1 - Follow spot)

1 - Sound

1 - Wardrobe

Once trained, there can be no show crew substitutions during the engagement without prior notice and arrangement.

TENTATIVE SCHEDULE

Typical Load-in Call Times: 8:00am - evening show, 6:00am - matinee

Hour 0:00Electricians & Riggers Call
..... Loaders (if necessary)
Hour 1:00Carpenters & Wardrobe Call
Hour 2:00Audio Call
Hour 5:00 Lunch Break (Except Audio Crew) cut as necessary
Hour 6:00Call Back (as needed)
.....Lunch Break (Audio) cut as necessary
As NeededEnd of Load-in

SHOW CALL: 1.5 hour Load-in day, 1 hour additional shows

GENERAL REQUIREMENTS

- 1) Please mail a copy of the current union status of the crew to the New York office.
- 2) Please mail a copy of the current hanging plot (line set plot) to the New York Office at least 60 days prior to the engagement.
- 3) Please mail a complete and detailed (with dimensions) ground plan and section of the stage (in scale) to the New York Office at least 60 days prior to the engagement. Also, please include a copy of the dressing room layout.
- 4) Before the start of the LOAD-IN, all areas of the stage, fly system, backstage, loading docks, dressing rooms, orchestra pit and storage areas must be completely clear and broom clean.
- 5) The production travels in 2 - 53-foot tractor-trailer and two buses. For the LOAD-IN and LOAD-OUT, please arrange to have all available parking spaces in the immediate area clear and available for truck parking and to allow clear access to the dock. It is extremely important that the movement of the trucks is not obstructed by cars parked on the streets and/or in lots surrounding the theatre.
- 6) Storage space in the theatre for empty crates and wardrobe gondolas is needed. In the event that storage space has to be arranged away from the theatre, these costs will be paid by the local presenter and considered a local documented expense.
- 7) If specific local permits are required (i.e., Carpentry, Electrical, Fire, Truck Access, etc.), it is the responsibility of the local presenter to secure permits prior to our LOAD-IN.

CARPENTRY REQUIREMENTS

- 1) The production will require the availability of 2 SETS OF BLACK LEGS AND BOARDERS
- 2) Before the start of the Load-in and the Load-out, the fly system and stage area must be cleared of all scenery, lights, masking, orchestra shells, etc.
- 3) There must be at least 5,000 pounds of weight available on the loading gallery before the arrival of the production. (Single Purchase System)
- 4) The deck needs to be SUITABLE AND SAFE SURFACE FOR DANCING. If not, a covering (such as dance floor Marley) will be required. The surface must be black. The surface will need to be applied before the Load-in begins. Any costs incurred will be the responsibility of the local presenter.

CARPENTRY REQUIREMENTS SUMMARY

(For full technical package)

(Other stages can be accommodated with an alternate version)

Ideal Proscenium Width: 35'

Ideal Proscenium Height: 26'

Ideal Depth from Plaster Line: 36'

Ideal Grid Height: 55'

ELECTRIC REQUIREMENTS

- 1) The production requires the following electrical power:
400 AMP – 3 phase for lighting
100 AMP – 3 phase for sound (Power for Sound MUST be from a separate circuit)
Stingers or electrical outlets for orchestra lights
- 2) Before the start of the LOAD-IN, all on-stage electric instruments must be cleared.
- 3) Please supply the New York office with the location of the power feed. If the power feed does not terminate at the stage, it is the responsibility of the local Presenter to provide the necessary feeder cable to insure that the power terminates on the stage.
- 4) The production utilizes two (2) follow spots (Xenon 2Kw Super Trouper or substitute to be determined by Production Electrician) to be provided by local Presenter. If acceptable spots are not available at the theatre, they must be rented at the Presenter's expense and be available the morning of the Load-in.
- 5) The show requires one (1) eight-foot table for the lighting console.
- 6) The production utilizes chemical fog for an on-stage effect.
- 7) The show requires a man-lift. It must go to working platform height of at least 24'. If the venue does not have one available, it is the responsibility of the local presenter to provide one at the time of LOAD-IN. Any cost for the lift is the responsibility of the local presenter.

SOUND REQUIREMENTS

- 1) The production carries a sound system and we insist that our mixing console, microphones and playback unit(s) be used. The tour's sound engineer will operate the mixing console. We will tie into the house speaker system with a feed and use it in addition to the tour's system. The production WILL NOT BEAR ANY COSTS RELATED TO THE USE OF THE HOUSE SYSTEM.
- 2) The space required for the console and operator is approximately 8 feet deep by 16 feet long, which should equal no more than 3 rows of 8 seats each. This space must be level; if seats are removed to accommodate the space, a platform must be supplied to compensate for the rake of the house. This should be located in the rear of the

orchestra (main floor) on a center aisle.

3) A backstage program and paging system must be provided.

4) Any and all requests for any sound/video feed from the production's sound mix, or any other source, must be approved by the Production Stage Manager. Every effort must be made by the Presenter to prevent any recording of this production. This includes, but is not limited to, audio, video, photo or any other type of recording device.

5) During the performances, intermissions or any other time the theatre is open to the public an usher must be assigned to the sound control area to prevent any audience involvement with the sound equipment or operator.

6) Any use of a pre-recorded or live announcement, not provided by the production, must have the prior approval of the Production Stage Manager. Microphones required for this announcement must be provided by Presenter and must be compatible with all microphones used by production.

PROPERTY REQUIREMENTS

1) Two (2) eight foot tables must be provided for use of the property department.

2) Push brooms, oil free dust mops, a commercial mop bucket and wringer, and vacuum cleaner must be available at the theatre.

3) Access to ice and potable drinking water for the cast.

ORCHESTRA REQUIREMENTS

1) Make available the following for the orchestra:

Pit to accommodate 9

Lock-up room or lockers for 9 instruments

Stands and lights for 9

2) All musicians are provided by the Production.

WARDROBE REQUIREMENTS

1) At least 1 full size washer and full size dryer in good working order with the appropriate water hook-ups, drains and electric power (see Electrics Requirements) for simultaneous use of all appliances to be supplied by local presenter. These machines are for the exclusive use of the SNF Company.

2) Please be certain that theatre has dressing room space for twenty (20) performers with dressing tables, chairs, lighted mirrors, showers, sinks and other customary amenities. (BEST: 2 STAR DRESSING ROOMS, MEN: 10 WOMEN: 8) These facilities must be clean and fully comply with safe and sanitary codes. Dressing rooms and backstage areas need to be cleaned prior to the company's arrival.

3) Dressing rooms must contain at least two (2) six foot wardrobe racks, one (1) eight foot table, one (1) six foot table and shelves at least twelve inches deep, Two (2) twenty-inch by five-mirrors and two (2) eight foot tables for the stage (one each side) are needed.

BOX OFFICE, MANAGEMENT, HOSPITALITY REQUIREMENTS

1) Please supply to the New York Office a list of the theatre personnel and presenting organization's personnel with their private office phone numbers and home phone numbers if possible.

2) The Company Manager shall have access to the box office and all box office records

if required in the theatre's contract with the production.

3) The production requires Wi-Fi available throughout backstage and the use of a phone and fax line in a production office.

4) Please supply to the New York Office a list of local doctors of the usual specialties (i.e. GP; Chiropractor, Dentist, Ear, Nose and Throat; Gynecologist; Orthopedist) and a list of nearby hotels and restaurants.

5) For each and every performance of the Play, ten (10) pairs of complimentary seats shall be available to the company until 24 hours prior to the applicable performance.

6) The local Presenter, as a documented local fixed expense, will provide security personnel. Security personnel will be at the theatre one hour prior to half-hour for each performance and remain until the last company member has departed the theatre. The security personnel shall receive instructions from the Production Stage Manager.

7) Please provide hospitality (coffee, tea, beverage, water and light snacks) for 40 people for each performance. On two-show days, a hot meal must be provided for the entire company. A light breakfast must be provided for the crew at each load-in.

HOUSE SEATS

For each and every performance, please make available to the company ten (10) pair of orchestra seats.

SUMMARY

MATERIAL TO BE MAILED TO THE NEW YORK OFFICE:

- Union status of crew
- Hanging Plot (line set plot)
- Ground plan and section in scale of stage dimensions and orchestra pit
- Dressing room layout
- Loading door(s): Location, size and access
- Names and telephone numbers (cell phone/home numbers also please) of
- Carpenter/Technical Director
- Electrician
- Theatre Manager
- Box Office Treasurer/Manager
- Press Agent
- Presenter Contact
- House Seating Plan
- List of local doctors and nearby hotels and restaurants

ITEMS FOR DISCUSSION

- 1) LOAD-IN times and personnel. (Generally 8:00 am for an evening performance, 6:00am for a matinee) Adjustments necessary for venue and crew availability.
- 2) Parking for Crew Vehicles and Truck(s).
- 3) Follow-spot requirements and positions.
- 4) Sound console placement.

AGREED AND ACCEPTED:

PRESENTER/ DATE

SATURDAY NIGHT FEVER COMPANY / DATE

NIKO COMPANIES

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